

CONFIDENTIAL**5 JUN 1981**

MEMORANDUM FOR THE RECORD

SUBJECT: Consultant Services for Master Plan and Environmental Assessment (U)

1. A meeting was held on 2 June 1981 at [redacted] to discuss final requirements for the RFP on the referenced subject. The following attended the meeting:

25X1

[redacted]
/RECD/OL
L/PD
OS/PAS/PSD/ISB
L/BPS

(C)

2. The BPS presented to those present copies of a revised Statement of Work and a revised Proposal Information, both dated 1 June 1981. The revisions incorporated items that were discussed last week during briefing sessions with six prospective vendors. The items included the following:

- a. A reemphasis of NCPC approval as the intent of the contract.
- b. A more finite description of the model and perspective requirements.
- c. The addition of site survey and soil borings as a consultant responsibility.
- d. A clarification of Agency-furnished data.
- e. A statement giving the Agency the prerogative to accept the proposed contract amount without negotiation.
- f. A payment schedule based upon specifically defined deliverables.
- g. A requirement that the Price Proposal be prepared on DoD form 633-1. (U)

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WARNING
SENSITIVE INTELLIGENCE SOURCES
AND METHODS INVOLVED

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3. PD was advised that one consultant had questioned the propriety of the use of DoD form 633-1 for professional services. PD advised that their requirement would be worded to read DOD-633-1 "format" and not the actual form. (U)

4. OL/BPS requested that the proposed incentive payments remain in the Proposal Information. (U)

5. It was agreed that the RFP will be complete and ready for the vendors by 8 June 1981. OL/BPS will provide OL/PD a list of vendors complete with name of contact, address, and telephone numbers. OL/PD will contact all vendors when RFP is prepared and suggest vendor pickup rather than the U.S. mail. (U)

6. It was agreed that the time for vendor response will be 14 days in lieu of the OL/PD's normal 30-day period. (U)

25X1

cc: DC/RECD/OL

C/PD/OL Attn: [REDACTED]

[REDACTED] OS (U)

Distribution:

Orig - OL/BPS (Official)✓

1 - DC/RECD/OL

1 - C/PD/OL Attn: [REDACTED]

1 - [REDACTED]

1 - OL reader

1 - OL/BPS Chrono

[REDACTED] OS (U)

OL/BPS [REDACTED]

(5 Jun 81)

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